



AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by AICTE, PCI, New Delh, Recognized by the Govt. of A.P. & Affiliated to JNTUGV-Vizianagaram)
Cherukupally (Village), Chittivalasa (SO), Bhogapuram (Mandal), Vizianagaram -531162.

www.avanthipharma.ac.in, principal@avanthipharma.ac.in

5.1.4 Timely Redressal of the Grievances through appropriate committees

INDEX

S. No	Description	Page No
1	GRC Committees formation for 2023-24	02-04
2	GRC Minutes of meeting for 2023-2024	05-49

Principal

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal

Vizianagaram Dt., - 531162





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Cherukupally (Village), Chittivalasa (SO), Bhogapuram (Mandal), Vizianagaram -531162.

www.avanthipharma.ac.in, principal@avanthipharma.ac.in

Date: 20-06-2023

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

This is to inform all the committee members that there will be a meeting at the college conference hall and all the members of the committee are requested to attend the meeting on 24-06-2023 at 2.30 pm.

Agenda:

1. Formation of the Grievance Redressal Committee for the academic year 2023-24.
2. Awareness program on Grievance Redressal mechanism.
3. Any other topic with the permission of the Chairman.




Chairman

PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

Copy to:

- 1) Principal Office
- 2) All HOD's
- 3) IQAC
- 4) Office



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www.avanthipharma.ac.in, principal@avanthipharma.ac.in

Date: 24-06-2023

MINUTES OF GRIEVANCE AND REDRESSAL COMMITTEE MEETING

The meeting of the Grievance and Redressal committee was held on 24-06-2023 at 2:30 p.m. in the college Conference Hall. The Chairman extended a warm welcome to the members of the committee. He addressed the present members to look into the complaints lodged by the students and to resolve such issues in the college for the academic Year 2023-24.

The Committee discussed the following agenda at the meeting:

Item – 1

Formation of the Grievance Redressal Committee for the academic year 2023-24

Resolution

It was discussed to reconstitute the Grievance Redressal Committee for the academic year 2023-24. In every department, a few faculties are formed to look into the problems faced by the students in the campus. The committee should settle genuine grievances and also the matters of psychological harassment by faculty, up to a satisfaction level so as to create a healthy relationship among the students in the campus. The grievance will include any matter related to the student. The committee is advised to contribute effectively to dispose the grievances at the earliest. The number of grievances settled or pending will be reported to the Principal/Director.

Item-2

Awareness program on Grievance Redressal Mechanism.

Resolution:

As per the discussions done by the members of the committee, it was agreed by the committee members to spread awareness among the students and staff about identifying and sharing any grievances by organizing awareness programs and guest lectures.



[Signature]
Principal
Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162



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Cherukupally (Village), Chittivalasa (SO), Bhogapuram (Mandal), Vizianagaram -531162.

www.avanthipharma.ac.in, principal@avanthipharma.ac.in

Members Present:

S. No	Name	Designation	Role	Signature
1.	Dr. M. B. V. Raju	Principal	Chairman	
2.	V. Uma Shankar	Vice-Principal	Coordinator	
3.	Dr .A. Chandrasekhar	Director-HR	Coordinator	
4.	M. S. Santosh Kumar	A. O	Member	
5.	B. Chaitanya	Dept. of Pharmacy	Member	
6.	Dr .M.Pavani	Dept. of Pharmacy	Member	
7.	Dr. Randeep	Dept. of Pharmacy	Member	
8.	Dr. B. Manoj Kumar	Dept. of Pharmacy	Member	
9.	N.Bala Shankar 20T51R0068	Student of B.Pharm	Member	
10.	M.Siri Varshinne 21T51R0061	Student of B.Pharm	Member	
11.	R.V Satya Sai Prasanthi 18T51T0021	Student of Pharm.D	Member	
12.	M Gasruthi 19T51T0011	Student of Pharm.D	Member	
13.	M.Praveen Kumar 22T51SO1608	Student of M.Pharm	Member	



Chairman

PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162



Date: 17-08-2023

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 21-08-2023 at 2.30 pm at the college conference hall to discuss the following agenda as per the complaints received.

Agenda:

- To discuss matters related to replacement of curtains in girls rest room.
- To discuss matter related to providing of curtains due to improper view of board while using projector.
- To discuss the request made for providing additional chess coins.
- Any other matters with the discussion of Chairman.


Chairman



PRINCIPAL
Avanathi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office

Vizayanagaram

12-7-23

TO,

The Principal sir,
Awanthi Institute of Pharmaceutical Sciences
Vizianagaram,
Cherukupalli

sub:- To discuss matters related to replacement of
curtain's in girl's rest room.

Respected sir,

we are M. Manasa, R. Sravan, K. Aashritha
of 2nd B-Pharm wants to bring to your notice. That
we having issue of replacement of curtain's in
girl's rest room. so, we are kindly requesting
you to solve this problem as soon as possible.

Thanking you sir

Yours faithfully

M. Manasa

R. Sravan

K. Aashritha.



forward ARC

Jana
2/7/23

PRINCIPAL
Awanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

Vizianagaram

25/8/2023

TO

The Principal Sir,

Avanthi Institute of Pharmaceutical Sciences,

Cherukupalli,

Vizianagaram.

Subject :- Express gratitude for Providing curtains to
the Projector.

Respected Sir,

We are A. Rohitha, G. Tharun, C. Kavvasri,
C. Anitha Reddy of 4th Parma-D. We thanks you for Provi-
ding curtains for the Projector

We are thankful for Responding on this Issue.

Thanking you sir

Yours faithfully,

A. Rohitha

G. Tharun

B. Kavvasri

C. Anitha Reddy.




PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

Vizianagaram,

14/7/2023

To,

The Principal Sir,

Avanthi Institute of Pharmaceutical Sciences,

Vizianagaram,

Cherukupally.

Sub : To discuss on request made for providing additional chess coins as possible.

Respected Sir,

we are I. Indo, K. Rupa, M. Gayathri,

P. Nisha of IV B Pharm, about providing the additional chess coins. So, we are kindly requesting you to provide chess coins.

Thanking you,

Yours faithfully,

I. Indo

K. Rupa

M. Gayathri

P. Nisha



Found OK

[Signature]

PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162



Date: 21-08-2023

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 21-08-2023 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2023-24. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

Committee discussed the following agenda item wise at the meeting:

Item 1: To discuss matters related to replacement of curtains in girl's rest room

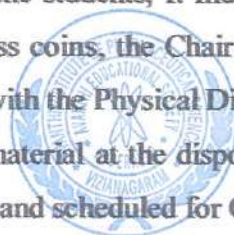
Resolution: It was discussed to look into the problem addressed by the 2nd year B.Pharm girl students, M.Manasa, R. Sravani K.Sravani, and K.Ashritha regarding replacement of curtains in the girl's washroom. The Grievance and Redressal Committee has called upon the concerned Maintenance Supervisor and informed him about the problem. The committee advised the concerned Work Supervisor to complete the task within a day. The complaint was resolved by replacing the curtains which are not in proper condition.

Item 2: To discuss about providing curtains due to improper view of board while using projector.

Resolution: With reference to the complaint filed by of IVth year Pharm .D students A. Rohitha, G. Tarun, B. Kavya Sri ,C. Anitha Reddy the committee members contacted concerned Maintenance department supervisor to look in to the matter properly and respond immediately by assigning this task to the building maintenance supervisor and check that the window curtains are arranged as soon.

Item 3: To discuss on request made for providing additional chess coins as possible.

Resolution: As per the request made by the students, I. Indu, K. Rupa ,M.Gayathri ,P.Nisha IV B.Pharm, about providing additional chess coins, the Chairman of the committee asked A.O Mr M.S.Santosh Kumar to have a discussion with the Physical Director, Mr Koteswar Rao, to look into this matter and arrange necessary sports material at the disposal of the students. The tentative date for next meeting was planned by Principal and scheduled for October, 2023. The tentative date for next meeting was planned by Principal and scheduled for October, 2023.



PRINCIPAL

Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162



Members Present:

S. No	Name	Designation	Role	Signature
1.	Dr. M. B. V. Raju	Principal	Chairman	
2.	V. Uma Shankar	Vice-Principal	Coordinator	
3.	A. Chandrasekhar	Director-HR	Coordinator	
4.	M. S. Santosh kumar	A. O	Member	
5.	B.Chaitanya	Dept. of Pharmacy	Member	
6.	Dr. M. Pavani	Dept. of Pharmacy	Member	
7.	Dr. Randeep	Dept. of Pharmacy	Member	
8.	Dr. B. Manoj Kumar	Dept. of Pharmacy	Member	
9.	N. Bala Shankar 20T51R0068	Student of B.Pharm	Member	
10.	M. Siri Varshinne 21T51R0061	Student of B Pharm	Member	
11.	R.V Satya Sai Prasanthi 18T51T0021	Student of Pharm D	Member	
12.	M. Gasruthi 19T51T0011	Student of Pharm D	Member	
13.	M. Praveen Kumar 22T51SO1608	Student of M-Pharm	Member	

Chairman



PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

Vizianagaram
24-8-23

To,

The principal sir,
Avanathi institute of pharmaceutical sciences
Cherukupally
vizianagaram

subject : very thankful to providing curtains in
rest room.

Respected sir,

we are M. Manasa, R. Manani, K. Aashritha
of 2nd B. Pharm.

Thankyou for providing curtain's in rest room
we are thankful for responding to the issue.

Thanking you

Yours faithfully

M. Manasa
R. Manani
K. Aashritha




PRINCIPAL
Avanathi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

Vizayanagaram.

10/07/2023

TO,
The Principal sir,
Avanathi Institute of Pharmaceutical science,
Vizianagaram,
Cherukupalli.

Sub :- Providing curtains due to Improper View of board
using Projector

Respected sir,

We are A. Rohitha, G. Thorun, B. Karya Sri,
C. Anitha Reddy of 4th Pharma-D students wants to Bring
to your Notice that We having issues of Board when
using Projector due to lack of curtains. So, we are kindly
Requesting you to solve this Problem as soon as possible.

Thanking you sir

yours faithfully

A. Rohitha

G. Thorun

B. Karya Sri

C. Anitha Reddy



fnmsd v GRL

10/7/23

PRINCIPAL
Avanathi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

Vizianagaram,

26/06/2023

To,

The principal sir,

Avanthi Institute of Pharmaceutical Sciences,
Cherukupally,
Vizianagaram.

Sub: expressing the gratitude for providing additional
chess coins.

Respected sir,

we are the students of I.Indo, K.Rupa,
M. Gayathri, P. Nisha of IV Bpharm, thank
you for providing the ~~comman~~ additional chess coins.

we are very much thanking for your
response

Thanking you sir,

Yours faith fully,

I. Indo,

K. Rupa,

M. Gayathri,

P. Nisha.




PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162



Date: 12-10-2023

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 16-10-2023 at 2:30 PM at college Conference - hall to discuss the following agendas as per the complaints received.

Agenda:

- Action on the items from previous meeting minutes.
- To discuss on issue related to improving the quality of food in the canteen.
- To discuss about replacement of bed in the waiting hall.
- To discuss about the request made by students to change the fan in class room.
- Any other matters with discussion on Chairman.


Chairman



Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office

PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandala
Vizianagaram Dt., - 531162

Vizayanagaram

18/9/2023

To,

The principal Sir,
Avanthi Institute of pharmaceutical Science,
Vizianagaram,
Cherukupalli

Sub:- To discuss on issue related to improving the quality
of food in the canteen.

Respected Sir,

We are B. Balayasaswini, B. Pallavi, C. Sowjanya 2nd year
pharm-D students want to bring to your notice that
we have issues of to discuss about improve the
quality of canteen food. The provided food is not good,
so kindly change the quality of food. Requesting you to solve
the problem. Thanking you Sir,

Yours faithfully

B. Balayasaswini

B. Pallavi

C. Sowjanya.



forwent BAC

Principal
18/9/23
Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

vizayanagaram
20/9/2023

TO

The Principal sir,
Avanthi Institute of Pharmaceutical science,
viziyanagaram,
cherukupalli.

sub :- to discuss about replacement of
a bed in waiting hall.

Respected sir,

we are A. Nandini, B. Gayathri, D. Chandini
of 3rd B-Pharm students wants to bring to
your notice that we having issues of to
discuss about replacement of a bed in waiting hall. so we
are kindly requesting you to solve this problem as
soon as possible

Thanking you sir

yours faithfully

A. Nandini

B. Gayathri

D. Chandini



forward care
Jano
PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

Vizianagaram,
25-09-2023

To
The principal Sir,
Avanathi Institute of pharmaceutical sciences,
Vizianagaram,
cherukupally.

Sub: To discuss requisition made by the students to
change the fan in class room.

Respected Sir,

We are N. Yagneswari, P. Bindu Sri, R. yaswant kumar
of II B pharm. about the change fan in classroom.
So, we are kindly requesting you to provide new fan.

Thanking you

Yours faithfully,

N. Yagneswari,

P. Bindu Sri

R. yaswantkumar



Principal - B.P.C.
PRINCIPAL
Avanathi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162



Date: 16-10-2023

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 16-10-2023 at 2:30 p. m. in the Conference- hall to look into the complaint lodged by the students and to resolve such issues in the college for the academic year 2023-24. The Chairman heartily welcomed the members for the meeting. Further, the Chairman briefed about the responsibilities of the committee and its function to the members.

Item 1: Action on the items from previous meeting minutes.

- To discuss on matters related to replacement of curtains in girls rest room.

Action taken: curtains which were not in proper condition is replaced with new ones in the girl's rest room.

- To discuss about providing curtains due to improper view of board while using projector.

Action taken: Curtains were provided in the class rooms which are equipped with projectors.

- To discuss about the request of providing additional chess coins

Action taken: Additional chess coins were provided.

Item 2: To discuss on issue related to improving the quality of food in the canteen.

Resolution: The following students, B.Balayadaswini, B. Pallavi, C. Sowjanya of II year Pharm.D came with a problem related to the quality of food. The Grievance Redressal Committee Chairman asked A. O, Mr. M.S. Santosh Kumar, to look into this matter and also advised him to discuss with the concerned canteen manager in order to improve the quality of food supplied in the canteen. Dr. V.C.Randee faculty from Pharm-D department has been appointed to look into this matter closely and check whether the problem is resolved in less than a week's time.

The Chairman also directed the A. O to monitor this issue and check whether it is resolved at the earliest.

Item 3: To discuss about replacement of a bed in the waiting hall.

Resolution: As per the requisition placed by the girl students, A.Nandini, B. Gayathti, D.Chandini of III B. Pharm about the replacement of a bed in the waiting hall. The Chairman of the committee advised the maintenance Supervisor and told him about the problem and asked him to immediately replace the fan which is not working. He also advised to monitor such issues and resolve them on a regular basis to avoid such type of complaints further from students.

Item 4: To discuss requisition made by the students to change the fan in class room

Resolution:

As per the request made by the student N.Yagneswari, P.Bindu sri, R. Yaswanth kumar of II B.Pharm about to change the fan in class room the Chairman of the GRC committee asked AO



Mr. M Santosh Kumar to have a discussion with the concerned in charges and check whether it is resolved at the earliest.

The tentative date for next meeting for the month of December, 2023 has been proposed by the principal.

Members present:

S. No	Name	Designation	Role	Signature
1.	Dr. M. B. V. Raju	Principal	Chairman	
2.	Dr. V. Uma Shankar	Vice-Principal	Coordinator	
3.	A. Chandrasekhar	Director-HR	Coordinator	
4.	M. S. Santosh Kumar	A. O	Member	
5.	B. Chaitanya	Dept. of Pharmacy	Member	
6.	Dr. M. Pavani	Dept. of Pharmacy	Member	
7.	Dr. Randeep	Dept. of Pharmacy	Member	
8.	Dr. B. Manoj Kumar	Dept. of Pharmacy	Member	
9.	N. Bala Shankar 20T51R0068	Student of B pharm	Member	
10.	M. Siri Varshinne 21T51R0061	Student of B Pharm	Member	
11.	R.V Satya Sai Prasanthi 18T51T0021	Student of Pharm D	Member	
12.	M. Gasruthi 19T51T0011	Student of Pharm D	Member	
13.	M. Praveen Kumar 22T51SO1608	Student of M-Pharm	Member	



Chairman

PRINCIPAL
Avanathi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

Vizianagaram

16/10/2023

TO
The principal Sir,
Avanthi institute of pharmaceutical sciences,
Cherukupalli
Vizianagaram,

Sub: expressing the Gratitude for improving the quality
of food in the canteen.

Respected Sir,

We are the students of B. Balayasaawini, B. Pallavi,
C. Sowjanya. 2nd Pharm-D Thank you for improving
the quality of food in the canteen.

We are very much thanking for your
response

Thanking you Sir,


Your's Faithfully.

B. Balayasaawini

B. Pallavi

C. Sowjanya.




PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

vizianagararam
18/10/2023

TO

The Principal sir,

Avanthi Institute of Pharmaceutical Sciences,

cherukupalli,

vizianagararam.

Subject :- express gratitude for replacement
of a bed in waiting hall.

Respected sir,

we are A. Nandini, B. Gayathi, D. Chandini
of 3rd B. Pharm. Thank you for providing
the replacement of a bed in waiting hall

we are thankful for responding
on this issue.

Thanking you sir.

Yours faithfully.

A. Nandini

B. Gayathi

D. Chandini




PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagararam Dt., - 531162

Vizianagaram,
17-10-2023

TO

The principal sir,
Avanthi institute of pharmaceutical sciences,
cherukupally
Vizianagaram

subject :- Express gratitude for changing fan in
class room.

Respected Sir,

We are N. yagneswari, P. Bindu Sri, R. yaswant kumar
of IInd B. pharm. Thankyou for changing fan in
class room. we are thankful for responding to the
issue

Thanking you


Yours faithfully

N. yagneswari

P. Bindu Sri

R. yaswant kumar.




PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162



Date: 15-12-2023

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 18- 12- 2023 at 2:30 PM at college Conference hall to discuss the following agendas as per the complaints received.

Agenda:

- Action on items from previous meeting minutes.
- To discuss the complaint filed by III year Pharm.D students to change the bench.
- To discuss the request on replacement of basket ball net.
- To discuss request for changing of fan in the library.
- Any other matters with the permission of chairman.


Chairman



PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office

Vizianagaram,
19-11-2023.

To

The principal sir,
Avanthi institute of pharmaceutical sciences,
vizianagaram,
cherukupally.

Sub: To discuss on the complaint given by
III year pharma D students to change
the bench.

Respected sir,

we are R. Divyasree, N. Rishitha,
P. Bhaven students of III year pharma D
Students wants to bring your notice that
we are facing issues about benches so
we are here to discuss about replacement
of bench in the classroom. so we are
kindly requesting you to solve this problem as
soon as possible.

Thanking you sir,

Yours faithfully

R. Divyasree
N. Rishitha
P. Bhaven.



Amrutha GPR
Amrutha GPR
19/11/23

PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

Vizianagaram,
22/11/2023.

To,
The principal sir,
Avanthi Institute of pharmaceutical sciences,
Vizianagaram,
cherukupally.

sub:- To discuss the request on replacement of
Basket ball net.

Respected sir,

we are C. Kavya, J. Alaja, K. Harika of IV year
B.pharm, about Replacement of basket ball net.
So, we are kindly requesting you to provide the
basket ball net.

Thanking you,

yours faithfully,

C. Kavya

J. Alaja

K. Harika

Principal Sir
J. Alaja



PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

Vizianagaram

23-11-2023

To,
the principal sir,
Avanthi Institute of pharmaceutical science,
vizianagaram,
cherukupalli.

Sub. To discuss on request for changing of fan
in the library.

Respected sir,

We are P. Prasanna, K. Symala, P. Susmitha
4th year Pharm-D students wants to bring to your
notice that change of fan in the library so kindly
change the fan in the library. Requesting you to
solve the problem. Thanking you sir

Yours faithfully

P. Prasanna
K. Symala
P. Susmitha.

Prasanna

Susmitha



PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162



Date: 18-12-2023

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on **18-12-2023** at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2023-24. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

Item 1: Action on the items from previous meeting minutes.

- To discuss on issue related to improving the quality of food in the canteen
Action taken: The problem has been addressed and the quality of food provided in the canteen is good. Regular monitoring is also done.
- To discuss replacement of Bed in the waiting hall
Action taken: The bed in the waiting hall has been replaced.
- To discuss the request made by students to change the fan in class room.
Action taken: The fan has been changed as per the request made by students.

Item 2: To discuss on the compliant given by III year Pharm.D students to change the bench.

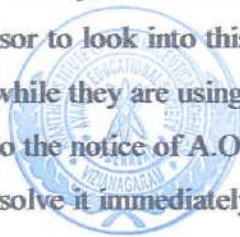
Resolution: With reference to the compliant received from R. Divyasree, N. Rishitha, P .Bhavan students of III year Pharm.D students about replacement of bench in the classroom for which the nails came out and also that some students got their dress torn due to this. The Chairman of the committee discussed with the concerned Maintenance supervisor to look into this matter and resolve the issue within a day.

Item 3: To discuss on the request on replacement of Basket ball net.

Resolution: As per the compliant received by C.Kavya, J.Alaja, K,Harika of IV year B.Pharm about the replacement of old Volley Ball net, the Chairman asked AO Mr M Santosh Kumar and also P.D Mr. K. Koteswar Rao to check the possibility of replacing the old Basket ball net with a new one.

Item 4: To discuss on request for changing of fan in the library.

Resolution: As per the request made by the Vth Pharm.D students P.Prasanna ,k.symala, P.Susmitha, about the Fan in the library, the Chairman of the committee discussed with librarian and also the Maintenance Supervisor to look into this matter and respond immediately so that the students do not face any problem while they are using library facilities. He also advised librarian to observe such matters and bring it to the notice of A.O Mr. M .S. Santosh Kumar in order to react to such problems immediately and resolve it immediately to avoid any type of inconvenience(s) to the students.



PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162



The tentative date for next meeting for the month of February, 2024 has been proposed by the Principal.

Members present:

S. No	Name	Designation	Role	Signature
1.	Dr. M. B. V. Raju	Principal	Chairman	
2.	Dr. V. Uma Shankar	Vice-Principal	Coordinator	
3.	A. Chandrasekhar	Director-HR	Coordinator	
4.	M. S. Santosh Kumar	A. O	Member	
5.	B.Chaitanya	Dept. of Pharmacy	Member	
6.	Dr. M.Pavani	Dept. of Pharmacy	Member	
7.	Dr. Randeep	Dept. of Pharmacy	Member	
8.	Dr. B. Manoj Kumar	Dept. of Pharmacy	Member	
9.	N. Bala Shankar 20T51R0068	Student of B pharm	Member	
10.	M. Siri Varshinne 21T51R0061	Student of B Pharm	Member	
11.	R.V Satya Sai Prasanthi 18T51T0021	Student of Pharm D	Member	
12.	M. Gasruthi 19T51T0011	Student of Pharm D	Member	
13.	M. Praveen Kumar 22T51SO1608	Student of M.Pharm	Member	



Chairman

PRINCIPAL
Avanathi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

Vizianagaram,
17-12-2023.

To

The Principal sir,
Avanthi Institute of pharmaceutical sciences,
Cherukupally,
Vizianagaram.

Sub: Expressing gratitude for Replacement
the bench in the classroom.

Respected sir,

We are R. Divyasree, N. Rishitha,
P. Bhaven students of III year pharma D
students. Thank you for providing the
replacement of classroom benches.
We are thankful for responding on this
issue.

Thanking you sir,

Yours faithfully,

R. Divyasree,
N. Rishitha,
P. Bhaven.




PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

Vizianagaram,
18/12/2023.

To,
The principle Sir,
Avanthi Institute of pharmaceutical sciences,
cherukupally,
Vizianagaram.

Sub:- Expressing the gratitude for Replacement of
Basket ball net.

Respected Sir,

we are the C. Kavya, J. Alaja, K. Harika of
IV year B. Pharm, thank you for Replacement of
Basket ball net.

we are very much thanking for your
Response.

Thanking you sir,

yours faithfully,

C. Kavya
J. Alaja
K. Harika




PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

Vizianagaram
18-12-2023

To

the principal sir,

Avanthi institute of pharmaceutical sciences

cherukopalli

Vizianagaram,

Subj: Expressing the gratitude for changing the fan in library.

Respected sir,

we are P. Prasanna, K. Symala, P. Susmitha

Vth year pharm-D students thank you for changing fan in the library

we are very much thanking for your response

thanking you sir,

your's faith fully

P. Prasanna

K. Symala

P. Susmitha




PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162



Date: 15 -02-2024

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 19-02-2024 at 2:30 p. m at college Conference- hall to discuss the following agenda as per the complaints received.

Agenda:

- Action on items from previous meeting minutes.
- To discuss the complaint filed by II B.Pharm students to change the tube lights in rest room
- To discuss the request to provide new shuttle bats.
- To discuss the request to repair taps in the wash room.
- Any other matters with permission of Chairman.



Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office


Chairman
PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

Date: 19-02-2024

Vizianagaram,
20-01-2024.

To,
The principal sir,
Avanthi Institute of pharmaceutical sciences,
vizianagaram,
cherukupalli

Sub :- To discuss on the given Complaint given by II year
B-pharm students to change the tube lights which
are not working properly.

Respected sir,

We are P. Someswari, V. Sarath, P. Mounika 2nd year
B-pharmacy students wants to bring to your notice
that we having issues of to discuss about change the
tube lights which are not working properly.

Requesting you to solve the problem.

Thanking you sir,

your's faithfully

P. Someswari
P. Mounika
V. Sarath.



Principal
20/1/24

PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

Vizianagaram

19/01/2024

To,
The principal sir,
Avanthi institute of pharmaceutical sciences,
cherukupally,
Vizianagaram.

Sub:— To discuss on the request to provide new shuttle
bats.

Respected sir,

we are the students of 1st-yr pharm-D, D.
Preethi, K. Bhargavi, R. Kalyani, R. Koushik students want
to bring your notice that we are facing issues about
shuttle bats, so we are here to discuss about replacement
of shuttle bats. so we are kindly requesting you to solve
this problem as soon as possible.

Thanking you sir,

Your's faithfully

D. Preethi
K. Bhargavi
R. Kalyani
R. Koushik.



Forward GRc
Done
19/01/24

PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

TO,
The principal sir,
Avanthi Institute of pharmaceutical sciences,
Vizianagaram,
cherukupalli.

Vizianagaram

21/1/24

Sub: TO Discuss On The Request to Repair Taps in The
Washrooms

Respected sir

We are B. Kavya Sri, G. Sinduja, G. Vaishini
of IV pharma D. regarding replacements of Taps
in washroom which are not working properly
So, we kindly requesting you to replace the taps
As early as possible.

Thanking you,

Yours Faithfully

B. Kavya Sri

G. Sinduja

G. Vaishini



Forward GRC

21/1/24

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal

Vizianagaram Dt., - 531162



MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 19-02-2024 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2023-24. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

The Committee discussed the following agenda item wise at the meeting:

Item 1: Action on the from previous meeting minutes.

- To discuss on the complaint given by II Pharm.D students to change the bench.
Action taken: The bench with improper nails is replaced.
- To discuss the request on replacement of Basket ball net.
Action taken: New Basket ball net is provided.
- To discuss request for changing of fan in the library.
Action taken: The fan in the library is replaced.

Item 2: To discuss on the complaint given by II year B.Pharm students to change the tube lights which are not working properly.

Resolution: As per the request made by the 2nd year B.Pharm students: P.Someswari, V.Sarath, P. Mounika about the tube lights which are not working in Rest room. The Chairman of the committee had asked the Maintenance Supervisor to look into this matter and resolve immediately.

Item 3: To discuss on the request to provide new shuttle bats.

Resolution: As per the request made by the 1st year Pharm.D students: D.Preethi, K.Bhargavi, R. Kalyani, R. Koushik to provide new shuttle bats. the Chairman of the committee advised the P.D Mr K.Koteswar Rao to respond immediately. He also asked AO, Mr M.S. Santhosh Kumar to have a discussion with the PD Mr Koteswar Rao and to provide additional sports material as per the requirements to make the newly joined students feel comfortable.

Item 4: To discuss on the request to repair taps in the wash room.

Resolution: As per the request made by the students B.Kavya Sri, G. Varshini, P.Sindhuja of IV Pharm.D regarding replacement of taps in the wash room which are not working properly. The Chairman of the committee asked A.O M.S.Santhosh Kumar to resolve the problem by replacing the taps which are not working properly.

The tentative date for next meeting for the month of April, 2023 has been proposed by the Principal.



PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162



Members present:

S. No	Name	Designation	Role	Signature
1.	Dr. M. B. V. Raju	Principal	Chairman	
2.	Dr. V. Uma Shankar	Vice-Principal	Coordinator	
3.	A. Chandrasekhar	Director-HR	Coordinator	
4.	M. S. Santosh Kumar	A. O	Member	
5.	B.Chaitanya	Dept. of Pharmacy	Member	
6.	Dr. M.Pavani	Dept. of Pharmacy	Member	
7.	Dr. Randeep	Dept. of Pharmacy	Member	
8.	Dr. B. Manoj Kumar	Dept. of Pharmacy	Member	
9.	N. Bala Shankar 20T51R0068	Student of B.Pharm	Member	
10.	M. Siri Varshinne 21T51R0061	Student of B Pharm	Member	
11.	R.V Satya Sai Prasanthi 18T51T0021	Student of Pharm D	Member	
12.	M .Gasruthi 19T51T0011	Student of Pharm D	Member	
13.	M. Praveen Kumar 22T51SO1608	Student of M.Pharm	Member	



Chairman

PRINCIPAL
Avanathi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

Vizianagararam,
18-02-2024.

To,
The principal sir,
Avanthi Institute of pharmaceutical sciences,
Vizianagararam,
Cherukupalli,

Sub:- Expressing the Gratitude for changing the tube
lights.

Respected sir,

We are the students of P. Someswari, V. Sarath,
P. Mounika 2nd B-pharm. Thank you for providing
the tube lights.

We are very much thanking for your
response

Thanking you sir,


Yours faithfully,

P. Someswari,

V. Sarath.

P. Mounika.




PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagararam Dt., - 531162

Vizianagaram.

17/02/2024

To,
The principal sir,
Avanthi institute of pharmaceutical sciences,
Cherukupally,
Vizianagaram.

sub: - Expressing the gratitude for provide new shuttle
bats.

Respected sir,

we are D. preethi, K. Bhargavi, R. Kalyani,
R. Koushik, 1st yr pharm-D students, thank you for provide
new shuttle bats.

we are very much thanking for your response.

Thanking you sir,

Yours faithfully

D. preethi.

K. Bhargavi

R. Kalyani.

R. Koushik.




PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

To,

Vizianagaram

The principal Sir,

19/2/24.

Avanthi Institute of pharmaceutical Sciences,
Vizianagaram,
Cherukupalli

Sub: Expressing the gratitude for replacing Taps
in Wash rooms.

We are the students of IV pharma D B. Kavya Sri
G. Sindhuja . G. Varshini, we kindly Express
Gratitude Towards you for replacing The Taps
in wash rooms.

We are very Much Thanking for your
Response

Thanking you Sir

Yours faithfully

B. Kavya Sri

G. Sindhuja

G. Varshini




PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162



Date: 04-04-2024

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 05 -04-2024 at 2.30 p. m at college Conference hall to discuss the following agenda as per the complaints received.

Agenda:

- 1) Action on the items from previous meeting minutes.
- 2) To discuss on matter related to the repair of cooling water filter in ground floor..
- 3) To discuss on request made by the students about fans in classroom.
- 4) To discuss about the request made by girl students to replace the broken window in restroom
- 5) Any other matters with the permission of Chairman.




Chairman

PRINCIPAL
Avanathi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office

Vizianagaram,

26 - 03 - 2024

To,
The principal sir,
Avanthi institute of pharmaceutical sciences,
vizianagaram,
cherukupalli,

sub:- To discuss matters related to the repair of
cooling water filter in ground floor.

Respected sir,

we are K. Yamuna, P. Nisha, V. Lavanya
of Dth B. pharmacy, regarding the repair of
cooling water filter in ground floor, which is not
working properly so, we kindly requesting you to
repair the water filter.

Thanking you,

yours faithfully

K. Yamuna

P. Nisha

V. Lavanya



Forward C.R.C

Jms
26/03/24

PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

Vizianagaram

24-3-24

To,
The Principal sir,
Avanthi Institute of Pharmaceutical sciences,
Vizianagaram,
Cherukupally.

Sub : To discuss request made by the students
about fans in the classroom.

Respected sir,

We are A. Hemankita, P. Bhavani,
R. Divyasree students of 3rd Pharm D wants
to bring to your notice that we having
Issues of to discuss about Providing fans.

Requesting you to solve the Problem

Thanking you sir,

your's faithfully

A. Hemankita

P. Bhavani

R. Divyasree



Forwent GRC

[Signature]
24/3/24

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal,
Vizianagaram Dt., - 531162

Vizianagaram
22-3-2024

TO,
The principal sir,
Avanthi Institute of pharmaceutical sciences
cherukupally
Vizianagaram

sub:- TO discuss request made by girl students to replace the broken window in the restroom.

Respected sir,

We are the students of II B. Pharm regarding the girls CH. sharmila, M. chandrapkitha, M. yashwathi student want to bring notice that we are facing issues about replace the broken window in the restroom. So we are kindly requesting you to solve this problem as soon as possible

Thanking you sir,

Yours faithfully

CH. sharmila

M. chandrapkitha

M. yashwathi



Accepted
Date
22/3/24

PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162



Date: 05-04-2024

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on **05-04-2024** at 2:30 p. m in the Conference – hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2023-24. The Chairman briefed about the importance of the committee and its functions to the members.

The Committee discussed the following agenda item wise at the meeting:

Item 1: Action

on the items from previous meeting minutes.

- To discuss the complaint given by II B-Pharm students to change the tube lights which are not working properly in rest rooms.

Action taken; The tube light in rest rooms which are not working has been replaced.

- To discuss the request to provide new shuttle bats.

Action taken: New Shuttle bats has been provided.

- To discuss the request to repair taps in the wash room.

Action taken: Taps in the washroom are repaired and now they are in a good condition.

Item 2: To discuss matters related to the repair of cooling water filter in ground floor.

Resolution: As per the complaint received from the IV B.Pharmacy year students K.Yamuna, P.Nisha. V.Lavanya about the cooling water fridge. They requested that the cooling water fridge is not working properly and they are not able to drink cool water. And they are facing problem as the weather is hot now-a-days. So, the chairman of the committee discussed this with the maintenance Supervisor and asked him to resolve the issue so that students are troubled.

Item 3: To discuss request made by the students about fans in the class room.

Resolution: As per the complaint received from A. Hemankita , P. Bhavani , R.Divyasree students of III Pharm.D about the fans in their classroom. The Chairman of the committee apprised this to the Maintenance supervisor to immediately assign an electrician the responsibility to resolve this problem to avoid any kind of discomfort.

Item 4: To discuss request made by girl students to replace the broken window in the restroom

Resolution: As per the complaint received from the girls Ch.Sharmila, M.Chandra Likitha ,M.Yashwini of II B.Pharm, regarding the broken washbasin in the waiting hall, the Chairman of the committee asked Maintenance supervisor to take appropriate action to replace the broken one's



[Signature]
Ch.Sharmila, M.Chandra Likitha
Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt. - 531162



with the new one's. He also advised the Maintenance supervisor to be vigilant to such issues and check this type of issues periodically in order to avoid any disturbances and discomfort to students. The tentative date for next meeting for the formation of committee in the academic year has been proposed by the Chairman of the Committee.

Members present:

S. No	Name	Designation	Role	Signature
1.	Dr. M. B. V. Raju	Principal	Chairman	
2.	Dr. V. Uma Shankar	Vice-Principal	Coordinator	
3.	A. Chandrasekhar	Director-HR	Coordinator	
4.	M. S. Santosh Kumar	A. O	Member	
5.	B. Chaitanya	Dept. of Pharmacy	Member	
6.	Dr. M. Pavani	Dept. of Pharmacy	Member	
7.	Dr. Randeep	Dept. of Pharmacy	Member	
8.	Dr. B. Manoj Kumar	Dept. of Pharmacy	Member	
9.	N. Bala Shankar 20T51R0068	Student of B pharm	Member	
10.	M. Siri Varshinne 21T51R0061	Student of B Pharm	Member	
11.	R.V Satya Sai Prasanthi 18T51T0021	Student of Pharm D	Member	
12.	M. Gasruthi 19T51T0011	Student of Pharm D	Member	
13.	M. Praveen Kumar 22T51SO1608	Student of M.Pharm	Member	



Chairman

PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

Vizianagaram,
08-04-2024.

To,
The principal sir,
Avanthi institute of pharmaceutical sciences,
vizianagaram,
cherukupalli,

sub :- Expressing the Gratitude for repairing the
cooling water filter in ground floor.

Respected sir,

We are the students of K. Yamuna, P. Nisha,
V. Lavanya of IVth B. Pharmacy. Thank you for repairing
the cooling water filter in ground floor.

We are very much thanking for your response.

Thanking you sir,

Yours faithfully,

K. Yamuna

P. Nisha

V. Lavanya



[Signature]

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

Vizianagaram

20-4-24

To,
The Principal sir,
Avanthy institute of Pharmaceutical sciences,
Cherukupally,
Vizianagaram.

Sub: Expressing the Gratitude for Providing
the fans in the classroom.

Respected sir,

We are the students of A. Hemankita,
P. Bhavani, R. Divya sree of III Pharm D, thank
you for Providing the fans in the class room.

We are very much thanking for
your response

Thanking You Sir,

Yours's faith fully

A. Hemankita

P. Bhavani

R. Divya sree




PRINCIPAL
Avanthy Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

Vizianagaram
6-4-2024

To,
The principal sir,
Avanthi Institute of pharmaceutical sciences
cherukupally
Vizianagaram

Sub:- Expressing the gratitude for replacing broken window
in the restroom

Respected sir,

we are the students of II. B pharm regarding
the girl ch. sharmila, M. chandrapikitha, M. yashwini
we kindly express gratitude towards you for
replacing the broken window in the restroom.

we are very much thanking for your
Response

Thanking you sir

Yours faithfully

ch. sharmila
M. chandrapikitha
M. yashwini




PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162